



MUNICIPALITY OF OTJIWARONGO

ANNUAL PROCUREMENT PLAN

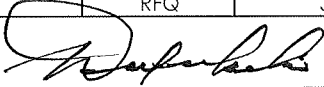
MUNICIPALITY OF OTJIWARONGO					Financial Period: 2026/2027			
Procurement No. (e.g. 1,2,3...)	Description (include lots if applicable)	Quantity	Category of Procurement	Procurement reserved in terms of the Directive on Local Sourcing	Procurement Method	Estimated Value (N\$)	Scheduled Date for Invitation of Bids	Reason for deviating from the default method (where applicable)
1	Two year contract to Supply and Delivery of Various Bitumen Products	Various	G	Yes	RB	300,000.00	Sep-26	Specialist products with only 3 suppliers in Namibia
2	Upgrading of Various intersections to Interlock Standards	Various	W	Yes	OAB	1,000,000.00	Aug-26	N/A
3	Upgrading from Gravel to Bitumen Standards	Various	W	Yes	OAB	4,000,000.00	Sep-26	N/A
4	Resurfacing of Various Streets in Otjiwarongo	Various	W	Yes	RB	8,600,000.00	Jul-26	Specialised Works by a limited number of Contractors
5	Construction of Bridges/Culverts	Various	W	Yes	RB	3,500,000.00	Aug-26	Specialised Works by a limited number of Contractors
6	Resurfacing of the Section of the National Roads, B1 and C38	1	W	Yes	RB	19,000,000.00	Jul-26	Specialised Works by a limited number of Contractors
7	Rehabilitation of the Section of the National Roads, B1 and C38 (BSM)	2	W	Yes	RB	60,000,000.00	Jul-26	Specialised Works by a limited number of Contractors
8	Gravelling of various streets in Otjiwarongo	Various	W	Yes	OAB	1,500,000.00	Sep-26	N/A
9	Two Year Contract for the Supply and Delivery of Road Signs	Various	G	Yes	RB	60,000.00	Oct-26	Specialist goods supplied by a limited number of suppliers
10	One Year Contract for Maintenance of road reserves and street swipping	Various	W	Yes	RFP	100,000.00	Sep-26	N/A
11	Supply, Delivery and Installation of Street Names	Various	G	Yes	RFQ	40,000.00	Jan-27	Specialist goods supplied by a limited number of suppliers
12	Supply and Delivery of heavy duty Concrete Mixer	Various	G	Yes	DP	50,000.00	Nov-26	Specialist goods supplied by a limited number of suppliers
13	Provision of ad-hoc services for Roads division	Various	W	Yes	SVP	300,000.00	When need arises	Works will be done on an ad-hoc basis and can be sourced from within Otjiwarongo
14	Two Year Contract for Electrical Services for Maintenance of Pump Stations	1	W	Yes	DP	300,000.00	When need arises	Electrical elements that required skilled specialists to diagnose and repair
15	Supply and delivery of Water Reticulation Fittings for Otjiwarongo	1		Yes	SVP	250,000.00	When need arises	N/A

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16	Supply and Delivery of Prepaid Water Meters and Commissioning of its Relevant Software for a Five (5) Year Contract Period	1	W	Yes	OAB	5,000,000.00	Ongoing	N/A
17	Supply and Delivery of Communal Standpipes	1	G	Yes	RFQ	500,000.00	Sep-26	Limited number of suppliers in Namibia
18	Construction of Bulk Water Supply Infrastructure for Orwetoveni Extensions 24, 25, and a Portion of the Reception Area	Various	W	Yes	OAB	14,000,000.00	Ongoing	N/A
19	Construction of the Gravity Line from the Reservoir to Extension 25 Orwetoveni	1	W	Yes	RB	5,000,000.00	Jul-26	Specialised Works by a limited number of Contractors
20	Replacement of Aging Isolation gate valves	Various	W	Yes	RFQ	300,000.00	Sep-26	Limited number of suppliers in Namibia
21	Refubishing of Two (2) Concrete Water Towers (High-Zone and Low Zone)	1	W	Yes	RFQ	2,000,000.00	Apr-27	Limited number of suppliers in Namibia
22	Consultation Services for the replacement of aging water infrastructures	1	W	Yes	RFP	1,000,000.00	Mar-27	Limited number of suppliers in Namibia
23	Provision of ad-hoc services and goods for Water division	Various	W	Yes	SVP	100,000.00	When need arises	Works will be done on an ad-hoc basis and can be sourced from within Otjiwarongo
24	One year contract for the Supply, and Delivery of Specialist Safety Gear to Otjiwarongo Sewer Division	Various	G	Yes	RFQ	100,000.00	When need arises	Specialist goods supplied by a limited number of suppliers
25	Supply and Delivery of Pre-cast Manholes, Sewer pipes and associated fittings	Various	G	Yes	RFQ	65,000.00	Oct-26	Goods only available from selected suppliers.
26	Supply and Delivery of Gas Masks	4	G	Yes	SVP	35,000.00	When need arises	Goods can be sourced from within Otjiwarongo. Value of goods is small and will be a once-
27	One year contract for the Supply and Delivery of Specialist Sewerage tools and Equipment	Various	G	Yes	RB	250,000.00	When need arises	Specialist products with very few suppliers.
28	Construction of New boundary wall at Orwetoveni	1	W	Yes	RFQ	100,000.00	Oct-26	Goods can be sourced from within Otjiwarongo. Value of goods is small and will be a once-
29	Repair, Renovation, Upgrade of Paresis Park Sewer Reticulation	Various	W	Yes	RFQ	150,000.00	Jul-26	Works can be sourced from within Otjiwarongo.
30	Upgrading of Municipal Bulk Sewer Line Phase two.	Various	W	Yes	RB	8,500,000.00	Oct-26	Specialised Works by a limited number of Contractors
31	Provision of ad-hoc services for Sewer division	Various	W	Yes	SVP	50,000.00	When need arises	Works will be done on an ad-hoc basis and can be sourced from within Otjiwarongo

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32	Renovation of Pump Stations	1	W	Yes	RFQ	300,000.00	Aug-26	Goods can be sourced from within Otjiwarongo. Value of goods is small and will be a once-
33	Supply and Delivery of Polymer Manhole Covers	80	W	Yes	RFQ	240,000.00	Oct-26	Specialist products with very few suppliers.
34	Provision of ad-hoc services and goods for Sewer division	Various	W	Yes	SVP	30,000.00	When need arises	Works will be done on an ad-hoc basis and can be sourced from within Otjiwarongo
35	One year contract for the supply, and Delivery of Plastic Refuse Bags	Various	G	Yes	OAB	100,000.00	When need arises	N/A
36	Development and construction of Solid waste Transfer Stations in Otjiwarongo	Various	NCS	Yes	OAB	200,000.00	Jan-27	N/A
37	Implementation of Environmental Management Plan of Otjiwarongo Disposal site Phase 1: call for the EOI: Recycling and site management	Various	NCS	Yes	OAB	1,500,000.00	Nov-26	N/A
38	Supply and Delivery of pedestrian refuse bins in Otjiwarongo	20	G	Yes	RFQ	30,000.00	Mar-27	Works will be done on an ad-hoc basis and can be sourced from within Otjiwarongo
39	Supply and delivery of a solid waste compactor truck and truck for skip containers	1	G	Yes	OAB	1,200,000.00	Jan-27	N/A
40	Supply and delivery of 15 9M3 skip containers	15	G	Yes	OAB	150,000.00	Feb-27	N/A
41	Goods/materials procurement for the clean-up campaigns	Various	G	Yes	RFQ	50,000.00	Oct-26	Works will be done on an ad-hoc basis and can be sourced from within Otjiwarongo
42	Renovation of Erf 784 Orwetoveni	1	W	Yes	RFQ	200,000.00	Sep-26	Works can be sourced within Otjiwarongo
43	Renovation of Swanevelder Hall	1	W	Yes	RFQ	200,000.00	Nov-26	Works can be sourced within Otjiwarongo
44	Development of Otjiwarongo Cemetery	1	W	Yes	RFQ	150,000.00	Sep-26	Works can be sourced within Otjiwarongo
45	Upgrading of Orwetoveni Cemetery	1	W	Yes	RFQ	350,000.00	Oct-26	Works can be sourced within Otjiwarongo
46	Interlocking of Parking at the Municipal Head Office	1	W	Yes	RFQ	300,000.00	Jul-26	Works can be sourced within Otjiwarongo
47	Development of a Parks	1	W	Yes	RFQ	200,000.00	Jul-26	Works can be sourced within Otjiwarongo
48	Renovaton of infrastructure at the Paresis Show Grounds	1	W	Yes	RFQ	100,000.00	Jul-26	Works can be sourced within Otjiwarongo
49	Construction of Parking at Technical Yard	1	W	Yes	RFQ	60,000.00	Sep-26	Works can be sourced within Otjiwarongo

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50	Provision of ad-hoc services and goods for Parks and Gardens division	1	W	Yes	SVP	100,000.00	As need arises	Works will be done on an ad-hoc basis and can be sourced from within Otjiwarongo
51	Upgrading of Existing Sewer line	Various	W	Yes	ONB	2,500,000.00	Aug-26	
52	General Amendment Scheme & Density Policy Update	1	CS	Yes	RB	1,300,000.00	Jul-26	Specialist products with very few suppliers.
53	Construction of Services in Otjiwarongo Informal Settlement	Various	W	Yes	ONB	2,300,000.00	Nov-26	N/A
54	Renovation of Orwetoveni Office	1	W	Yes	ONB	2,000,000.00	Sep-26	N/A
55	Construction of Services (Sewerage Reticulation FLT) Phase 1	Various	W	Yes	ONB	3,500,000.00	Feb-27	N/A
56	Architectural and Planning Services: Upgrading of Head Office, Orwetoveni Office and New Technical Offices	1	CS	Yes	RB	1,000,000.00	Nov-26	Specialist products with very few suppliers.
57	Supply and delivery of cleaning Material	Various	G	No	RFQ	10,000.00	As need arises	Small value, Not economical or practical
58	Supply and delivery of OVC Printing & Stationery material	Various	G	No	Small value	12,000.00	As need arises	Small value, Not economical or practical
59	Supply and delivery of Protective Clothing for Volunteers	Various	G	No	RFQ	11,000.00	Oct-26	Not economical or practical for ONB
60	Supply and delivery of Refreshments	Various	G	No	Small value	5,000.00	As need arises	Small value, Not economical or practical
61	Supply and delivery of OVC Toiletries	Various	G	No	RFQ	20,000.00	Oct-26	As per the Procurement Regulations
62	Supply and deliveries of OVC School Uniforms	Various	G	No	RFQ	50,000.00	Oct-26	As per the Procurement Regulations
63	Supply and delivery of OVC Foods	Various	G	No	RFQ	75,449.00	As need arises	As per the Procurement Regulations
64	Supply and delivery of Home Base Care Tool Kits	Various	G	No	RFQ	5,000.00	Apr-28	Small value, Not economical or practical
65	Supply and delivery of methane Gas	Various	G	No	RFQ	10,000.00	As need arises	Small value, Not economical or practical
66	Maintenance of equipments in Computer Lab	Various	G	No		20,000.00	As need arises	Small value, Not economical or practical
67	Provision of Impounding material	Various	G	No	RFQ	10,000.00	As need arises	Not economical or practical
68	Provision of fuel	various	G	No	DP	766,000.00	As need arises	Regulated industry
69	Provision of protective Clothing	Various	G	No	RFQ	5,000.00	As need arises	Not economical or practical
70	SPCA Budget	Various	G	No	RFQ	8,000.00	As need arises	Not economical or practical
71	Maintenance of vehicles	Various	W	No	DP	15,000.00	As need arises	Specific dealership to fix the cars
72	Civil Defense (provision for disaster management)	Various	G	No	RFQ	60,000.00	As need arises	Not economical or practical
73	Provision for Entertainment	Various	G	No	Small value	1,550.00	As need arises	Not economical or practical
74	Supply and delivery of Protective Clothing	Various	G	No	RFQ	100,000.00	Oct-26	Sole Supplier
75	Provision of Tools and Equipment	Various	G	No	RFQ	160,000.00	As need arises	Not economical or practical

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76	Provision for Maintenance of Equipment	Various	W	No	RFQ	80,000.00	As need arises	Not economical or practical
77	Provision of Maintenance for Vehicles	Various	W	No	DP	100,000.00	As need arises	Specific dealership to fix the cars
78	Provision of Maintenance for Radios	Various	W	No	DP	30,000.00	As need arises	Sole supplier
79	Construction of Phase (1) one of the New Fire and Emergency Response Unit on Erf 1523 Henk Willems Street, Otjiwarongo	Various	W	No	OAB	3,000,000.00	Oct-26	N/A
80	Provision of advertising services	Various	NCS	No	RFQ	80,000.00	when need arises	Few service providers
81	Consultancy services: Conveyancing Services	Various	NCS	No	RFP	1,000,000.00	when need arises	Ministerial Directive
82	Provision of general maintenance	Various	W	No	Small value	15,000.00	when need arises	Not economical or practical
83	Supply and delivery of Uniform	Various	G	No	DP	35,000.00	Oct-27	One supplier for unique and specialized quality uniform
84	Maintenance of Vehicles	Various	G	No	DP	20,000.00	when need arises	Service linked to Dealer
85	Maintenance of Equipment	Various	G	No	RFQ	40,000.00	when need arises	Not economical or practical
86	Supply & Installation of CCTV System	Various	G	No	DP	1,121,900.00	Jul-26	Sole supplier
87	Provision of Security and Alarm Services	Various	NCS	No	ONB	4,000,000.00	3 year contract	SLA
88	Provision for maintenance of Vehicles	Various	G	Yes	Small value	10,000.00	As need arises	Small value, Not economical or practical
89	Provision for Informal Settlements Formalization and Incidental Costs	Various	G	Yes	Small value	20,000.00	As need arises	Small value, Not economical or practical
90	Provision of Mobile telecommunication services	Various	G	No	DP	52,000.00	As need arises	Sole supplier
91	Show Entertainment	Various	NCS	No	RFQ	1,000,000.00	when need arises	Small value, Not economical or practical
92	Economic Development	Various	NCS	No	RFQ	150,000.00	As need arises	Small value, Not economical or practical
93	Economic Outlook Baseline Study	Various	NCS	No	RFQ	80,000.00	when need arises	Small value, Not economical or practical
94	Business Development Forum	Various	NCS	No	RFQ	80,000.00	when need arises	Small value, Not economical or practical
95	MSME Registration	Various	NCS	No	RFQ	50,000.00	when need arises	Small value, Not economical or practical
96	Provision for informal settlement upgrading	various	W	No	RFQ	20,000.00	As need arises	Not economical or practical
97	Provision of goods: Supply of fuel/oil	Various	G	Yes	DP	150,000.00	when need arises	Regulated industry
98	Provision of Non-Consultancy Services: Insurance Services	1	G	Yes	RFP	1,500,000.00	May 2026	Request for proposal
99	Provision of goods: Supply and delivery of airtime	Various	G	Yes	SVP	52,000.00	monthly	Small value
100	Provision of Goods: Rendering of postage services	Various	NCS	Yes	DP	70,000.00	monthly	Procure from Public entity
101	Provision of Consultancy services	1	NCS	yes	RFP	1,500,000.00	Jul-26	Request for proposal
102	Provision of services: Maintenance of Vehicles	Various	G	Yes	SVP	130,000.00	when need arises	Small value

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103	Renting of multi- function printers/ fax/ copiers for 36 months of Faxes & Copier	Various	NCS	Yes	RFQ	360 000	June 2026	NA
104	Provision of Debt Recovery promotion goods	Various	G	Yes	SVP	150,000.00	when need arises	Small value
105	Provision of goods: Supply and delivery of IT Equipment	Various	G	Yes	RFQ	1,650,000.00	when need arises	NA
106	Provision of goods: Supply and delivery of a Server	1	G	Yes	DP	300,000.00	June 2026	Sole service provider
107	Provision of Non Consultancy Services: Website Redesign	1	NCS	Yes	RFQ	200,000.00	June 2026	N/A
108	Advertisement in local News Papers	Various	NCS	Yes	SVP	100,000	when need arises	N/A
109	Supply and delivery of Cleaning Materials	Various	G	Yes	RFQ	60,000	when need arises	N/A
110	Supply and delivery of Corporate Clothing	Various	G	Yes	DP	200,000	when need arises	N/A
111	Supply of Corporate Gifts	Various	G	Yes	RFQ	50,000	when need arises	N/A
112	Employee Relocation Cost	Various	NCS	Yes	RFQ	100,000	when need arises	N/A
113	Employee wellness initiatives	Various	NCS	Yes	RFQ	200,000	when need arises	N/A
114	Farewell Functions	Various	NCS	Yes	RFQ	172,000	when need arises	N/A
115	Travelling & Accommodation	Various	NCS	Yes	RFQ	1,820,000	when need arises	N/A
116	Entertainment	Various	G	Yes	SVP	150,000	when need arises	N/A
117	Consultancy - Legal Cost	Various	CS	Yes	RFQ	150,000	when need arises	N/A
118	Corporate Social Responsibility	Various	NCS	Yes	SVP	100,000	when need arises	N/A
119	Three years contract for Medical Consultations	Various	G	Yes	RFQ	100,000	when need arises	3/2 year contract
120	Three years Supply and delivery of Printing & Stationery	Various	G	Yes	OAB	150,000	when need arises	N/A
121	3 Years contract to Supply and delivery of P	Various	G	Yes	OAB	420,000	when need arises	N/A
122	Supply and delivery of Refreshment	Various	G	Yes	SVP	130,000	when need arises	N/A
123	Training programmes	Various	NCS	Yes	RFQ	580,000	when need arises	N/A
124	Year end function	Various	NCS	Yes	RFQ	300,000	Sep-26	N/A
125	Transport, meals and accomadation for SAIMSA	Various	NCS	Yes	RFQ	250,000	when need arises	NA
126	Corporate Branding	Various	W	Yes	RFQ	100,000	when need arises	NA
127	Consultancy Fees for Performance Management System	1	CS	Yes	RFP	200,000	Dec-26	Request for proposal
128	Provision of Consultancy Services: Climate/Engagement Survey	1	CS	Yes	RFP	200,000	Dec-26	Request for proposal
129	Strategic retreat	2	CS	Yes	RFQ	100,000	To-be discussed	NA
130	Annual Elderly End of the Year Function	1	NCS	Yes	RFQ	300,000	Sep-26	N/A
APPROVED - ACCOUNTING OFFICER'S NAME: MBERIPURA HIFITIKEKO				SIGNATURE: 		DATE: 15/06/2026		