



MUNICIPALITY OF OTJIWARONGO

EXTERNAL ADVERTISEMENT

The Municipality of Otjiwarongo, as established in terms of the Local Authorities Act, 1992 (Act 23 of 1992), as amended, invites suitably qualified candidates who meet the minimum qualifications and experience to apply for the below vacant position. All applications should reach the office of the **Strategic Executive: Human Capital & Corporate Services** on or before **18 March 2026 at 12H00**

Vision

"to evolve into a world class smart city and vibrant economic hub of service excellence and shared prosperity"

Mission

"to efficiently and responsively serve the Otjiwarongo community towards growth and development"

NOTICE 01/2026

MANAGER: COMMUNITY DEVELOPMENT SERVICES

REMUNERATION SCALE: N\$ 537 513.00 Per Annum

VEHICLE ALLOWANCE: N\$ 110 917.00 Per Annum

HOUSING SUBSIDY IS 40% OR RENTAL OF 20% OF MONTHLY YOUR BASIC SALARY

PURPOSE OF THE JOB

To manage and monitor the community development services thereby ensuring that the town of Otjiwarongo and all its residents have effective and efficient Traffic & Law Enforcement, fire and Emergency Response and Disaster Management, Otjiwarongo Multi-Purpose Help Centre, Security Services, Sports, Youth, Culture and Environmental Health and Sound land and property management.

KEY PERFORMANCE AREAS:

- Plan and advise the Council/Community on different aspects of Community Development Services
- To direct local economic development strategies
- To liaise and communicate with various stakeholders
- To manage divisional Budget and Assets
- To formulate and manage Policies and Regulations
- To co-ordinate Social Welfare Programmes for the well-being of the public
- To manage the flow of information on departmental services and programs to public and staff

MINIMUM JOB REQUIREMENTS

- Bachelor's degree (NQF Level 7) in Regional and Rural Development/Town Planning/ Community Development/ Development Studies/Economics/Public Administration or Management/ Law with five (5) years relevant working experience of which 3 years should have been on a Supervisory or Managerial level.

OR

- Diploma (NQF Level 6) in Regional and Rural Development/ Town Planning/ Community Development/ Development Studies/Economics/Public Administration or Management/ Law with eight (8) years relevant working experience of which 3 years should have been on a Supervisory or Managerial level.

GENERAL:

- Ample vacation and sick leave
- Pension fund
- Medical Aid (10/90 ratio)
- 13th cheque
- Housing Scheme

COMMENCEMENT DATE

The successful candidate is expected to commence with duty on **01 June 2026**

PLEASE NOTE

Completed Application Forms accompanied by Certified Documents should be posted, **emailed** or hand delivered to the below street or postal addresses. No documents will be returned and only short-listed candidates will be notified **and no faxes will be accepted.**



MUNICIPALITY OF
OTJIWARONGO

OFFICE OF THE CEO

Tell: +264 67 302 231
Email: Enquiries@otjimun.org.na
Erf: 2 Kref Street, Otjiwarongo
Private Bag 2209, Otjiwarongo

Enquiries: Department of Human Resources
Municipal Offices
Street-mail: enquiries@otjimun.org.na
OTJIWARONGO

Date 16 February 2026

Crede: "Together for a Smart, Vibrant and Sustainable Otjiwarongo of Excellence"